

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Benton County Courthouse, Prosser, WA  
Tuesday, February 8, 2022, 9:00 a.m.  
*Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx*

**Present:** Chairman Shon Small  
Commissioner Will McKay  
Commissioner Jerome Delvin  
County Administrator Jerrod MacPherson  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy County Administrator Matt Rasmussen; Robert Heard, IT Manager; Adam Fyall, Sustainable Development Manager; Treasurer Ken Spencer; Deputy Treasurer Kirsten Yniguez; DPA Ryan Brown; DPA Ryan Lukson; Risk Manager Adam Morasch.

#### Pledge of Allegiance

The Board recited the Pledge of Allegiance.

#### Approval of Minutes

The Minutes of February 1, 2022 were approved.

#### Agenda Review

The following was added to the agenda:

- Executive Session – Potential/Pending Litigation

#### Consent Agenda

**MOTION:** Commissioner Delvin moved to approve the consent agenda items “a” through “o”. Commissioner McKay seconded and upon vote, the Board approved the following:

#### Assessor

- a. Fees for Open Space, Timberland and Current Use Farm & Agricultural Lands
- b. Appointment of Brenton Roy to the Open Space Advisory Committee
- c. Appointment of Calvin Mercer to the Open Space Advisory Committee
- d. Appointment of Dan Bosted to the Open Space Advisory Committee
- e. Appointment of Howard Jensen to the Open Space Advisory Committee

**Auditor**

- f. Surplus and Disposition of Personal Property

**Commissioners**

- g. Coding Correction of Funds From Capital Projects to Current Expense Fund, Dept. 115
- h. Line Item Transfer, Fund No. 0000-101, Dept. 115

**Information Technology**

- i. Intergovernmental Agreement w/City of West Richland for Color Digital Orthophotography
- j. Intergovernmental Agreement w/City of Kennewick for Color Digital Orthophotography

**Office of Public Defense**

- k. Additional Compensation to Nicholas Blount for Superior Court Criminal Cases

**Public Works**

- l. Agreement w/City of Richland for Revision of Corporate Boundary
- m. Maintenance & Upgrade Fees & Hourly Rates for Programming & On-Site Services w/Cascade Software Systems

**Purchasing**

- n. Payment Authorization to Youngs ServiceMaster for Emergency Flood Cleanup @ Prosser WSU Annex
- o. Contract Modification w/U.S. Department of Energy for Law Enforcement Services in the Sheriff's Office

**Public Comment**

Shelly Burt, West Richland, via/WebEx expressed her concern about the masking requirements in schools and the detriment to small children. Additionally, she requested the Board meet with the District's health officer Amy Person and review her job performance.

**Hanford Briefing - Hanford Advisory Board/Hanford Communities**

Pam Larsen, David Reeploeg, Robert Suyama gave an update and discussed the following:

Hanford Advisory Board

- 25 Unique Operations
- 5-Year Plan
  - Minimum Safe Operations
  - Waste Treatment
  - Risk Reduction
  - Waste Disposition
  - Long-Term Stewardship
- DFLAW Commissioning and Operations Startup
- Tank Integrity
- Implementation of Executive Order on Diversity, Equity Including and Accessibility

Hanford Communities

- Objectives
- Governing Board/Administrative Board

- 2021 Review/2022 Outlook
  - Cleanup
  - Policy
  - Contracts
  - Community Engagement
- Priorities

**Other Business**

Family Learning Center Request

Commissioner Delvin said the Family Learning Center had land next to the Boys & Girls Club and provided services to refugees. He said they requested a letter in support from the Board to have the Center located next to the Boys & Girls Club so it could provide supported services. The Board agreed and Commissioner Delvin said he would have a letter drafted for the Board’s review.

West Richland Police Department

Chairman Small said he toured the new West Richland Police Department.

The Board briefly recessed, reconvening at 10:15 a.m.

**Executive Session – Potential Litigation/Pending Litigation**

The Board went into executive session at 10:15 a.m. for up to 30 minutes with DPA Ryan Brown and DPA Ryan Lukson to discuss potential and pending litigation. Also present were Jerrod MacPherson, Matt Rasmussen, Adam Morasch, Cami McKenzie and DPA Reid Hay via/WebEx.

The Board came out at 10:47 a.m. No decisions were made in executive session.

**Accounts Payable**

Check Date: 02/04/2022

Warrants #: 227620  
 Total all funds: \$5,000.00

Check Date: 02/04/2022

Warrants #: 227460-227619  
 Total all funds: \$1,153,979.79

EFT’s #: 2146-2147  
 Transfers #: 02042201-02042204  
 Total all funds: \$63,768.58

## **Resolutions**

- 2022-110: Fees for Open Space, Timberland and Current Use Farm & Agricultural Lands
- 2022-111: Appointment of Brenton Roy to the Open Space Advisory Committee
- 2022-112: Appointment of Calvin Mercer to the Open Space Advisory Committee
- 2022-113: Appointment of Dan Bosted to the Open Space Advisory Committee
- 2022-114: Appointment of Howard Jensen to the Open Space Advisory Committee
- 2022-115: Surplus and Disposition of Personal Property
- 2022-116: Coding Correction From Capital Projects to Current Expense Fund, Dept. 115
- 2022-117: Line Item Transfer, Fund No. 0000-101, Dept. 115
- 2022-118: Intergovernmental Agreement w/City of West Richland for Color Digital Orthophotography
- 2022-119: Intergovernmental Agreement w/City of Kennewick for Color Digital Orthophotography
- 2022-120: Additional Compensation to Nicholas Blount for Superior Court Criminal Cases
- 2022-121: Agreement w/City of Richland for Revision of Corporate Boundary
- 2022-122: Maintenance & Upgrade Fees & Hourly Rates for Programming & On-Site Services w/Cascade Software Systems
- 2022-123: Payment Authorization to Youngs ServiceMaster for Emergency Flood Cleanup @ Prosser WSU Annex
- 2022-124: Contract Modification w/U.S. Department of Energy for Law Enforcement Services in the Sheriff's Office

There being no further business before the Board, the meeting adjourned at approximately 10:47 a.m.

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Clerk of the Board

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Chairman